

***Rogue Valley International-
Medford Airport***

**Tarmac Delay
Emergency
Contingency
Plan**

REVISED: April 25, 2017

General

The Jackson County Airport Authority has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012 for the Rogue Valley International-Medford Airport (MFR). Questions regarding this plan can be directed to Robert J. Russell, Deputy Director of Operations at russelrj@jacksoncounty.org. Jackson County Airport Authority is filing this plan with the Department of Transportation because (1) MFR is a commercial airport or (2) MFR may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, the Rogue Valley International-Medford Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the Airport, and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

The Rogue Valley International-Medford Airport has facility constraints that limit its ability to accommodate diverted flights and/or maintain the Airport's safe operation and strongly encourages aircraft operators to contact the Airport for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include:

- Limited number of aircraft parking positions that will accommodate multiple aircraft types.
- Inability to accommodate, park, or service certain aircraft types at terminal gates. (Commercial Airplane Design Group III and larger with a seating capacity more than 150 passengers are strongly discouraged.)
- Limited airline station personnel and hours of operation.
- Limited hours of local air traffic control facilities (operates 0600 to 2100 local).
- Limited hours of operation and fuel capacity. (Fueling provided by FBO.)
- No international processing facilities. CBP officials must respond from outside the area.

Airport Information

Name of Airport: *Rogue Valley International-Medford Airport (MFR)*

Name and title of person preparing the plan: *Robert J. Russell, Deputy Director, Operations*

Preparer contact number: *541-776-7228*

Preparer contact e-mail: russelrj@jacksoncounty.org

Date of original submission of plan: *June 7, 2012*

Date of update and resubmission: *April 25, 2017*

Airport Category: *Non Hub*

Contact Information

In the event of diversion or other irregular operations events, aircraft operators should contact Airport Operations at 541-776-7228 for assistance during regular business hours, or contact the Airport Fire Department's business line at 541-776-2830 after hours, weekends and holidays.

Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays

Jackson County Airport Authority owns and maintains, but does not operate, the following ground service equipment that is available for use by Airline (and in some cases, FBO) personnel at Rogue Valley International Airport to service their flights:

- JetWay loading bridge at gate 5 (accommodates CRJ; E175; A319/320; MD80 and B737 aircraft).
- Two portable loading ramps with a maximum ramp height of 8'6".

Jackson County Airport Authority does not operate any of the ground service equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally, Airport personnel are not trained to assist in the deplanement of passengers using ground support equipment (either owned by Jackson County Airport Authority or the air carriers). Upon request, Jackson County Airport Authority will provide a list of Airline, FBO or other tenants who may have the necessary equipment and personnel to safely deplane passengers as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number noted previously.

Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency

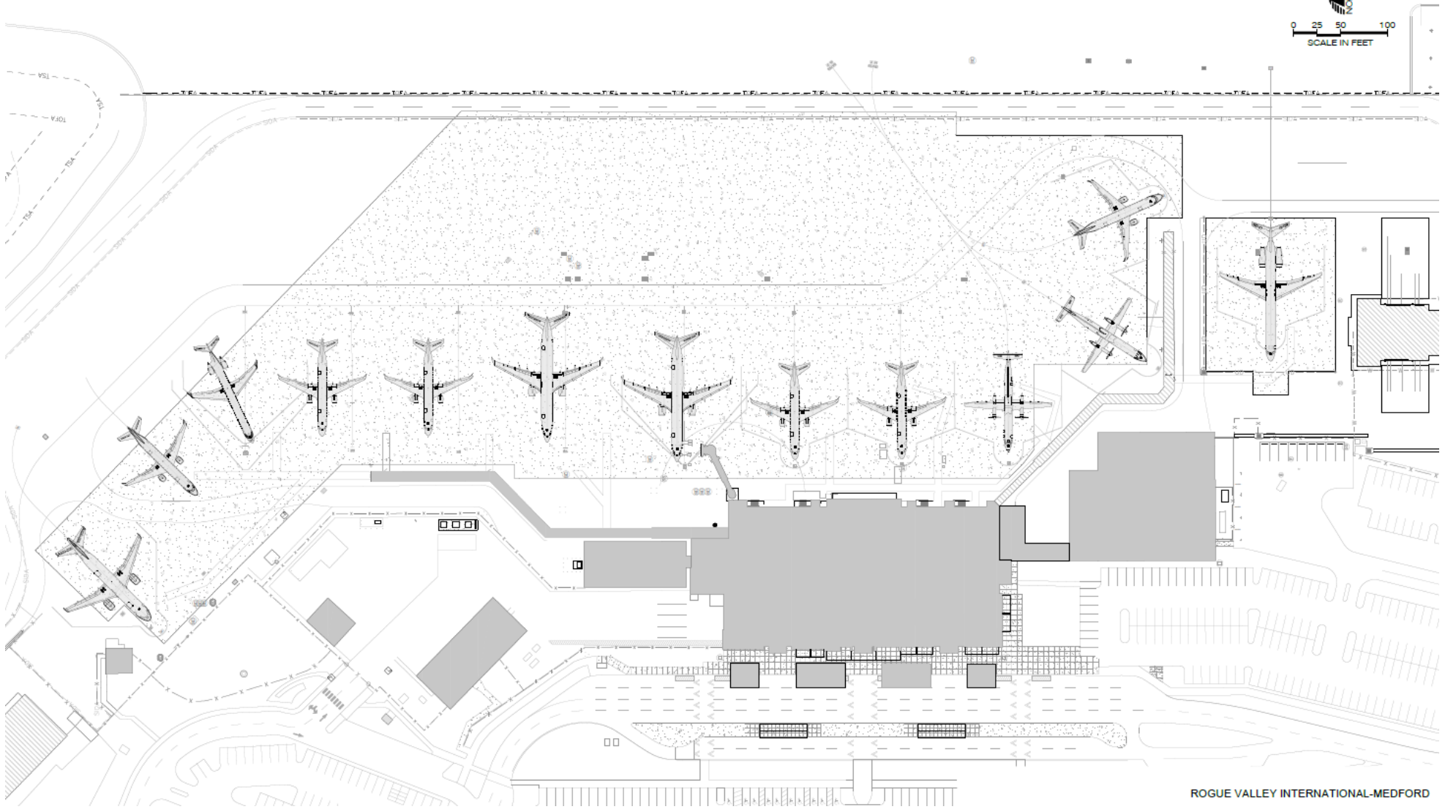
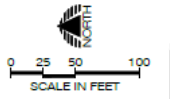
The gates at the Rogue Valley International-Medford Airport are under common use agreements with the air carriers and are controlled by the Airport. Jackson County Airport Authority directs its common use air carrier users to make gates and other facilities available to an air carrier seeking to deplane at a gate to the maximum extent practicable. Not all gate positions are designed to accommodate multiple aircraft types. The attached terminal parking apron layout plan depicts parking locations and the acceptable aircraft types appropriate for each gate location.

Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection

The Rogue Valley International Airport does not have international passenger processing facilities and has limited abilities to accommodate international deplanements. There are no local Customs and Border Patrol facilities in the immediate area. We have developed procedures with the local TSA office and the CPB Field office in Portland, Oregon that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into the sterile area of the terminal building to the extent practicable until CBP officials can respond.

Public Access to the Emergency Contingency Plan

Jackson County Airport authority will provide public access to its emergency contingency plan by posting a link on the Airport's website (<http://jacksoncounty.org>, click on "Airport Info" under "Quick Links" and click on "Tarmac Delay Contingency Plan" on the right). Copies can also be obtained by contacting Airport Operations at the contact information noted previously.



ROGUE VALLEY INTERNATIONAL-MEDFORD