



Jackson County Parks Adopt-A-Park Program

Purpose

Jackson County Parks realizes the importance of volunteer labor in our parks system. Many agencies throughout the state have proven that volunteers can be a key part of a successful program. Oregon State Parks and the Oregon Department of Transportation have used Adopt-a-Park and Adopt-a-Road programs to help maintain facilities for many years. On a local level, Jackson County has developed a county-wide Adopt-A-Road and Adopt-A-Trail program, to facilitate in road and Bear Creek Greenway maintenance.

Jackson County Parks has developed an Adopt-A-Park program that will help provide quality parks for citizens to enjoy, while providing a formal opportunity for motivated citizens to donate their time to a productive cause. Adopt-A-Park volunteers may help Jackson County Parks in the following ways:

- 1) Provide general cleanup and maintenance of specific parks
- 2) Survey parks for damage and vandalism
- 3) Aid in the restoration of park structures
- 4) Provide noxious weed control and native plant revegetation projects
- 5) Assist in trail maintenance and construction
- 6) Aid in the planning of special events
- 7) Various other projects tailored to the needs of each individual park and/or adopting group

Who is this program for?

The Jackson County Adopt-A-Park program is suitable for any individual or group that wants to help Jackson County provide quality parks. The possibilities for volunteer projects are endless and the rewards are forever. Jackson County asks for a minimum commitment of one year with the opportunity to extend the agreement. School groups, churches, community groups, boy/girl scouts, camping/RV clubs, specific user groups and motivated individuals are examples of possible program participants.

Program Guidelines

- All adopting groups or individuals will be required to sign an Adopt-A-Park agreement with Jackson County Parks.
- Participants may only adopt one park at a time.
- Jackson County will provide a recognition sign at the entrance to the adopted park acknowledging the help received by the volunteer group or individual.
- Any planned event under this program must be approved by Jackson County Parks a minimum of one week before the event date in an effort to coordinate program events with other park activities.
- Adopt-A-Park groups may be required to provide their own tools and equipment to complete the desired tasks, in which Jackson County Parks is not obligated to replace broken or stolen tools associated with program activities.
- Jackson County may provide materials necessary to accomplish the task.
- A scheduled list of activities will be required and all groups shall perform a minimum number of park maintenance events each year. This number will be determined on a project basis and described in the Adopt-A-Park Agreement.
- Participants must adopt the park for a minimum of one year.
- Participants must file a Program Participant Liability Waiver Form with Jackson County Parks, which releases Jackson County from any liabilities arising from activities in this program. It is the responsibility of the Adopt-A-Park group leader to ensure that all volunteers are currently registered with the County. Participants under 18 must have the Volunteer Registration form signed by their legal guardian.
- *Adopting groups will be required to have each individual volunteer review, sign and submit the attached Liability Waiver to Jackson County OR alternatively, provide proof of liability insurance in amount approved by the County Risk Manager naming Jackson County as an additional insured.*

Application Process

Any interested group or individuals may contact Jackson County Parks at:

Jackson County Parks
7520 Table Rock Rd.
Central Point, OR 97502
(541) 774-8183

Participants will meet with Jackson County Parks employees to determine specific park projects, group needs, and develop an Adopt-A-Park plan to address the criteria. The possibilities for collaboration are expansive and with the help of motivated participants Jackson County Parks will continue to offer unique experiences for future generations!

**JACKSON COUNTY PARKS DEPARTMENT
ADOPT A PARK AGREEMENT**

PURPOSE:

Jackson County Parks Department has determined there is a beneficial interest to enter into an Adopt a Park (AAP) agreement with a person(s) or entity to provide volunteer services to achieve park goals.

PARTIES TO THIS AGREEMENT:

This agreement is entered into between Jackson County Parks and _____, (Adopter).

Multiple persons involved in this AAP agreement shall be listed on the attached Adopt-A-Park Agreement Group Form. Names will be added to the Group Form if new members join the activities as described in Attachment A and B.

DURATION OF THIS AGREEMENT:

This agreement shall remain in effect from _____ until _____ unless terminated by either party upon _____ days written notice to the other.

AMENDMENT:

The duration, frequency of services, and type of services provided may be modified in whole or part as conditions warrant. Such changes in scope and nature of this agreement shall be mutually agreed upon in writing by both parties and made an attachment to this agreement. Agreement to changes in the scope of this agreement may be one-time, project specific or may last for the duration of the agreement.

AGREEMENT:

- 1) All projects, improvements, programs, and scheduled events shall be approved by Jackson County Parks a minimum of seven days in advance.
- 2) The parties agree the volunteers' duties under this agreement are non-compensable. It is agreed, the volunteers are not employees of Jackson County Parks. The adopters certify they are volunteering their services without pay and executing this agreement in consideration of, and solely for the purpose of assisting Jackson County Parks in care of the park.
- 3) Adopters may not enter into other agreements, contracts, request work or services, or otherwise obligate Jackson County Parks to any expenses without prior written authorization and consent of Jackson County Parks.
- 4) Adopters may, upon the consent of Jackson County Parks use their own personal property, tools and materials at their own risk. Jackson County Parks is not obligated to replace broken or stolen tools or materials.
- 5) Adopters shall secure their personal property.
- 6) Jackson County Parks may receive donation of materials and supplies from adopter as governed by Jackson County policy.
- 7) Adopters shall conduct themselves in such a manner as to bring pride to the image of the group, the park, and the park visitor.

- 8) Adopters shall not attempt to enforce park rules, confront visitors, or otherwise place themselves in an unsafe condition.
- 9) Adopters shall not administer first aid or emergency medical treatment unless they have been certified under a training program to those services.
- 10) Adopter shall notify the park manager of a problem and shall not attempt to repair park facilities from disasters, or attempt to correct a hazardous condition.
- 11) Adopter shall not investigate, open, move, dispose of, or handle any suspicious containers, packages, needles, syringes, or attempt to clean up any suspicious waste. The object or area may be flagged or signed and secured and the park manager notified.
- 12) Participation by children and young adults under 18 years of age may be restricted by the park manager if conditions warrant.
- 13) Persons under the age of 18 shall be supervised by a parent or guardian.
- 14) Adopters shall be subject to all park rules, regulations, policies, and procedures.
- 15) Adopters shall be responsible for the use of their own personal vehicle to and from the park.
- 16) Participants must file a Program Participant Liability Waiver Form with Jackson County Parks, which releases Jackson County from any liabilities arising from activities in this program. It is the responsibility of the Adopt-A-Park group leader to ensure that all volunteers are currently registered with the County. Participants under 18 must have the Program Participant Liability Waiver Form signed by their legal guardian.
- 17) *During the term of this agreement, the Adopters shall ensure that all volunteers have reviewed, signed and submitted to Jackson County a fully executed Liability Waiver form OR alternatively, maintain adequate liability insurance as outlined by the County Risk Manager. If group liability coverage is provided, Proof of Insurance shall be provided to the Jackson County Roads and Parks Department at the time signatures are affixed to this agreement. There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without thirty (30) days' written notice from Tenant or its insurer(s) to the County.*

SIGNATURES: The parties to this agreement whose representatives have affixed their signatures agree to the provisions of this agreement.

Adopters:

Individual or Group Name: _____

Authorized Signature: _____ Date: _____

Jackson County Parks Department:

Park Program Manager: _____ Date: _____

Roads and Parks Director: _____ Date: _____

Approved as to legal sufficiency:
 _____ Date: _____

Assistant County Counsel

Attachment A
Adopt-A-Park Agreement Group Form

Adopting Group Name _____

Park Location: _____

Date: _____

List of registered volunteers who are authorized to serve in this Adopt-A-Park program
These participants have filed a Program Participant Liability Waiver Form
This list shall be updated when new participants apply and will be kept on file with Jackson County Parks

1) _____
Printed Name

Signature

Date

2) _____
Printed Name

Signature

Date

3) _____
Printed Name

Signature

Date

4) _____
Printed Name

Signature

Date

5) _____
Printed Name

Signature

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6) _____
Printed Name

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7) _____
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8) _____
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9) _____
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10) _____
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11) _____
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12) _____
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13) _____
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14) _____
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24) _____
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25) _____
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26) _____
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27) _____
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28) _____
Printed Name

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29) _____
Printed Name

Signature

Date

30) _____
Printed Name

Signature

Date



**JACKSON
COUNTY**
Parks

**PROGRAM PARTICIPANT
LIABILITY WAIVER**

**THIS IS A RELEASE
READ IT BEFORE SIGNING**

Participant Name: _____

Address: _____

City / Zip: _____

Telephone: _____

Program / Event: _____

RELEASE FOR ADULTS

In consideration of acceptance into the above referenced Jackson County program, I hereby RELEASE Jackson County and its officials, officers, agents, and employees of the County (collectively, the “Jackson County”) from liability for any NEGLIGENCE of Jackson County or other participants, harm, injury, medical or other expenses, or damage which I or my minor children may suffer while participating in the program/event. This includes ALL RISKS that are connected with this activity whether foreseen or unforeseen. I am aware that potentially dangerous conditions exist, including but not limited to slippery pavement, fallen trees, limbs, rocks, debris and other materials. I have satisfied myself that the risk of harm from participating in these activities is acceptable. I agree that Jackson County has no way of knowing my current state of health, and I alone am responsible for judging my physical ability. I have also satisfied myself that I am physically able to undertake and complete this activity. I understand and acknowledge that the Jackson County is not responsible for any injuries, damages or sickness that may result from my participation in these activities, and I understand that I would not be allowed to participate in the activities if I did not execute this RELEASE.

I agree to hold Jackson County and its agents, officials and employees harmless from any damage to persons or property, resulting from my actions or the actions of my children.

I am of lawful age and legally competent to sign this RELEASE for myself and/or on behalf of the participant. I understand the terms and have signed this RELEASE as my own free act.

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS RELEASE BY READING IT BEFORE SIGNING. I REALIZE THAT BY SIGNING THIS DOCUMENT, I AM GIVING UP LEGAL RIGHTS TO WHICH I MAY BE ENTITLED.

Signed: _____

Date: _____

RELEASE FOR MINOR YOUTHS

Youth Name: _____ (PLEASE PRINT) Age: _____

In consideration of being allowed to participate in above referenced program/event.

I, Adult Name: _____ (PLEASE PRINT) am the custodial parent or legal guardian of the minor youth named above, who wishes to participate in the above-mentioned program/event. I execute this RELEASE on my own behalf and on behalf of the minor youth, and I am a competent adult. I understand and am satisfied with the nature of the volunteer activities that will take place, and consent to my child's participation. I understand and agree that my child will be acting as a volunteer, and that Jackson County and its officials, officers, agents, and employees of the County (collectively, the "Jackson County") will not be responsible for any damages, injuries or sickness that may result to him/her, including those caused by the NEGLIGENCE of Jackson County or other participants in the program. The volunteer activities in which my child will participate may involve risks described below, and I have satisfied myself that my child should participate in these volunteer activities even though these risks exist. I hereby RELEASE Jackson County from any and all claims for any NEGLIGENCE of Jackson County or other participants, damages, injuries and sickness, which may arise as a result of my child's participation in volunteer activities.

I am aware that potentially dangerous conditions exist, including but not limited to slippery pavement, fallen trees, limbs, rocks, debris and other materials. I have satisfied myself that the risk of harm from participating in these activities is acceptable. I have also satisfied myself that my child is physically able to undertake and complete this activity. I understand and acknowledge that the Jackson County is not responsible for any injuries, damages or sickness that may result from my participation in these activities, and I understand that my child would not be allowed to participate in the activities if I did not execute this consent and release.

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS RELEASE BY READING IT BEFORE SIGNING. I REALIZE THAT BY SIGNING THIS DOCUMENT, I AM GIVING UP LEGAL RIGHTS TO WHICH I OR THE MINOR YOUTH MAY BE ENTITLED.

Signed: _____

Date: _____