



Psychiatrist

Class code: 01320

Employee Group: Management/Confidential

FLSA: Exempt

Salary Band: 16

I. Position Summary

Under administrative direction to provide clinical diagnosis and psychiatric treatment service, to participate in consultative educational and evaluative activities, and to provide related services as required.

II. Supervision Exercised

May act as a supervisor to various classifications.

III. Examples of Essential Position Duties

- Provides necessary psychiatric treatment to clients including an initial assessment to determine the diagnosis and need for treatment.
- Reviews and approves treatment plans within a specific amount of time of client intake and thereafter at regular set intervals as determined by the department. Participates regularly in client treatment reviews. Provides consultation in various treatment technologies and assists with the implementation of needed treatment technologies.
- Provides on-going case consultation to clinicians regarding appropriate treatment strategies and interventions.
- Participates in planning and administrative decisions affecting the program's treatment approaches/technology and quality of care.
- Recommends in-service training to ensure the quality of clinical services. Provides consultation and training to key community agencies as requested by department director.
- Participates in established departmental Utilization Review and Quality Assurance processes.
- Adheres to County and departmental policies and procedures as well as safe work practices, policies and procedures.
- Develops and maintains effective working relationships with other staff, public officials, the general public and representatives of other agencies.
- Attends and participates in required trainings.
- Has regular and reliable attendance.
- Working irregular hours is required.
- Performs other related duties as assigned.

IV. Knowledge, Skills and Abilities

- Thorough knowledge of modern psychiatric theory and practice.
- Knowledge of modern psychiatric practice in a community mental health setting.
- Knowledge of medicine and surgery.
- Ability to diagnose and treat psychiatric problems.
- Ability to plan and supervise a treatment plan.
- Ability to prepare and maintain accurate files and prepare reports.
- Ability to communicate effectively both orally and in writing.
- Ability to work as a team member.
- Ability to develop and maintain effective working relationships with other staff, public officials, the general public, and representatives of other agencies.

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- Ability to establish and maintain accurate records of assigned activities and operations.

V. Minimum Requirements (Performance of the essential duties of this position includes the following requirements, physical demands and/or working conditions)

Education and Experience

- Graduation from an approved school of medicine AND completion of three years of specialized psychiatric training in an approved residency program.

Licenses, Certificates and Other

D.O. or M.D. in psychiatry with license to practice medicine in the State of Oregon or ability to acquire a license within six months of employment. Valid Oregon State Driver's License with an acceptable driving record.

Physical Demands (*Performance of the essential duties of this position includes the following physical demands and/or working conditions*)

Typically requires climbing, stooping, kneeling, crouching, reaching, standing, walking, sitting, lifting, fingering, grasping, talking, hearing, seeing, and repetitive motions. Occasionally requires exerting up to 20 pounds of force to move objects. Minimum physical effort is required. Position require driving and travel.

Working Environments

Work is generally performed in an office environment and may include exposure to disruptive people.

VI. Additional Information

This classification description is not intended to be an exhaustive list of duties, knowledge, skills, abilities, or requirements, as any one position in this classification may be assigned some or all of these duties, in addition to other duties not explicitly listed here. The various duties, responsibilities and/or assignments of this position may be unevenly balanced and change from time to time based upon matters such as, but not limited to, variations in the shift, work demands, seasons, service levels and management's decisions on how to best allocate department resources. Any shift, emphasis or rebalancing of these assigned duties, responsibilities and/or assignments does not constitute a change in the job classification.

Adopted: 1/16