

## MAINTENANCE WORKER

**Class Code: 566**

**Range: E/15**

**Definition:** Under immediate supervision, to perform semi-skilled to skilled work using several crafts in the construction, repair and maintenance of county buildings, property and equipment; to perform related work as required.

**Distinguishing Features:** The Maintenance Worker is an entry/journey level class in the Maintenance Worker series. As experience is acquired, the employee performs with more independence and under less immediate supervision. Incumbents are expected to be able to perform a full range of journey level duties under a relatively short period of time. This class is distinguished from the senior level in the complexity of tasks performed. The advanced journey level may provide technical and functional supervision over lower level staff.

### **Examples of Important and Essential Duties:**

*The following duties represent the principal job duties, however, they are not all-inclusive. Other duties may be required and assigned:*

- c Assist in or perform work in the construction, repair and maintenance of buildings, property and equipment; duties include diagnosing electrical, electronic, mechanical, plumbing and/or HVAC malfunctions and performing necessary maintenance and repair work; inspect equipment and fixtures for proper working condition and for safety.
- C Assist in the development of specifications and cost estimates.
- C Build and resurface curbs, paths, roads, parking lots and courts, using asphalt, stone and concrete.
- C Paint interior and exterior finishes and fixtures, as well as roadway/runway stripes.
- C May set up and disassemble furniture, props, equipment, etc., as necessary for special events.
- C Install fencing.
- C Requisition, pick up and deliver supplies as directed.
- C Operate and maintain a variety of hand and power tools and equipment, and operates on a training level heavy and special equipment used for hauling, grading and trenching.
- C Perform basic landscaping and grounds maintenance duties as required.
- C Prepare and submit accurate logs and reports as required.
- C Work irregular shifts as required.

### **Auxiliary Duties:**

*The following duties represent duties that are generally performed by this position, but are not considered the principal job duties:*

- C Establish points in surveying and sets grade stakes.
- C Move furniture, equipment, etc. as directed.
- C Maintain a clean and orderly workplace.
- C Perform related duties as assigned.

**Qualifications:**

**Minimum Qualifications:** A high school diploma or equivalent supplemented by one year of experience in construction, maintenance or repair work.

**Knowledge, Skills and Abilities:** Position requires general knowledge of the methods, practices, tools and materials used in construction and maintenance; knowledge of applicable safety hazards and practices; knowledge of building, electrical, plumbing, sewer and construction codes; knowledge of HVAC mechanics; knowledge of laws and regulations as applicable to assigned department; knowledge of the operation of a large public facility. Position requires ability to perform duties under tight deadlines and/or in emergency situations; use independent judgement in performing routine and non-routine tasks; use basic mathematics for calculating totals and measuring distances; operate a variety of tools, shop equipment and heavy equipment with skill; repair small electrical and gas motors; understand and carry out oral and written directions; read and understand maintenance manuals, policy manuals, electrical diagrams, blueprints, specifications, etc.; establish and maintain cooperative working relationships with co-employees and the general public.

**Special Requirements:** *Performance of the essential duties of this position includes the following physical demands and/or working conditions:*

Tasks involve frequent walking and standing; perform strenuous or heavy manual work, sometimes in adverse weather conditions; perform lifting and carrying objects of moderate to heavy weight; and the operation of vehicles, shop and hand tools in which manipulative skills and hand-eye coordination are important ingredients of safe and/or productive operations. May involve the complex operation of gasoline, electric or diesel-powered machinery vehicles involving manipulation of multiple controls. Tasks require visual perception and discrimination as well as oral communications ability. Tasks may require exposure to uncomfortable physical conditions, including heat, cold, wetness, strong odors and/or smoke, strong and/or toxic chemicals, electrical currents, dust and pollen.

**License or Certificate:**

Requires possession of a valid, appropriate Oregon driver's license and a good driving record. Ability to acquire a bucket truck operating certificate within one year of hire.