



Road Maintenance Worker

Class code: 400

Employee Group: SEIU

Salary Range: 14

I. Position Summary

Under general supervision, to perform general unskilled or limited manual tasks related to the construction, repair and maintenance of roads and highways; to perform related duties as required.

II. Distinguishing Features

This is the entry level classification in the road maintenance/equipment operator series. This classification is distinguished from the first equipment operator level in that assignments are more limited in scope, contain fairly routine tasks, and are performed within a procedural framework established by higher level employees. Employees in this class are not required to have skills and experience in using heavy equipment. As experience is acquired, the employee performs with less immediate supervision. The employee works in the presence of his/her supervisor or in a situation of close control and easy reference.

III. Examples of Essential Position Duties

- Performs heavy manual labor digging ditches, cleaning and installing culverts or drain tiles, cutting and chipping brush, spraying brush, removing obstacles from roadways and adjacent area, hand loading and unloading all types of materials.
- Installs and flushes tubes; digs post holes; installs and repairs guardrails, fences, and sign posts.
- Sets forms; mixes and pours concrete for bridge crew; resurfaces wood bridges; paints bridges.
- Drives pilot car; directs truck drivers to proper location to dump rock or other material.
- Places road safety signs; performs flagging function to ensure safety of road crews and general public; evaluates road hazards and take corrective action; places centerline stickers to establish directional lanes of traffic.
- Operates spreader box on truck to distribute rock, dirt and/or asphalt.
- Rakes shoulders and driveways with dirt and gravel or asphalt materials.
- Patches and seal roads with rock and oil; ties steel; lays cold mix for potholes.
- Inspects storm drain damage for repair purposes.
- Runs power broom, trucks, rollers, caterpillar, backhoe, chip spreader, front end loader, forklift, air compressor and other small equipment as needed and for training purposes.
- Uses chain saws in tree felling operations; feeds chipper; occasionally operates screed for paving and dig outs.
- Responds to public inquiries concerning road maintenance operations; provides directional assistance as required.
- Moves and secures equipment on trailers; fuel and clean equipment; services machinery; restocks vehicles with needed supplies.
- May operate roller and ladder trucks as required and for training purposes.
- Adheres to County and departmental policies and procedures as well as safe work practices,

policies and procedures.

- Develops and maintains effective working relationships with other staff, public officials, the general public and representatives of other agencies.
- Attends and participates in required trainings.
- Has regular and reliable attendance.
- Overtime may be required.
- Performs other related duties as assigned.

IV. Knowledge, Skills and Abilities

Requires knowledge of basic road maintenance and construction work; some familiarity with tools and equipment used to perform road work. Ability to perform heavy manual labor; read and understand written materials related to work assigned including equipment inspection and maintenance reports and logs; to learn to safely and effectively operate and use a variety of construction equipment, tools and supplies; follow oral and written instructions; prepare records and logs related to work performed; establish and maintain cooperative working relationships with those contacted in the course of work; use basic arithmetic to calculate time worked and other routine computations associated with assigned work; and provide directional assistance and general information concerning department policies and procedures as necessary.

V. Minimum Requirements *(Performance of the essential duties of this position includes the following requirements, physical demands and/or working conditions)*

Education and Experience

- A combination of education and experience equivalent to completion of the twelfth grade AND one year of work related experience; OR
- Any combination of education and experience which provides the applicant with the desired skills, knowledge, and ability required to perform the job.

Licenses, Certificates and Other

Possession of a current, appropriate Oregon driver's license and an acceptable driving record.

Physical Demands *(Performance of the essential duties of this position includes the following physical demands and/or working conditions)*

Requires the ability to exert a considerable amount of force frequently to lift, carry, push, pull or otherwise move objects and to stoop, crouch, climb and lift in performance of manual labor; perceive color, odor, texture and sound; operate a variety of tools, equipment and vehicles used in performance of daily tasks; ability to work around electrical currents and/or hazardous materials in a safe manner; drive and operate a variety of automotive vehicles and construction equipment.

Working Environments

Incumbents are exposed to adverse weather, including extreme temperatures, rain, snow, sleet and hail. Incumbents are also exposed to dangerous or unpleasant conditions and substances, including noise, dust, heat, cold, humidity, hot oil, asphalt, chemicals, traffic hazards, biohazards noxious plants and wildlife. May include exposure to disruptive people.

VI. Additional Information

This classification description is not intended to be an exhaustive list of duties, knowledge, skills, abilities, or requirements, as any one position in this classification may be assigned some or all of these duties, in addition to other duties not explicitly listed here. The various duties, responsibilities and/or assignments of this position may be unevenly balanced and change from time to time based upon matters such as, but not limited to, variations in the shift, work demands, seasons, service levels and management's decisions on how to best allocate department resources. Any shift, emphasis or rebalancing of these assigned duties, responsibilities and/or assignments does not constitute a change in the job classification.

Revised: 7/97, 11/10, 8/12