

## Exhibit A

### Jackson County Active Transportation Advisory Committee

#### Bylaws

The Jackson County Active Transportation Advisory Committee (Committee) is an advisory committee consistent with Chapter 250 of the Codified Ordinances of Jackson County.

#### Vision

The Committee seeks to advise the Board of Commissioners on creating an environment in Jackson County where all persons who desire to utilize a variety of active transportation methods for transportation, fitness, and leisure can do so safely on a network of appropriate facilities. Active transportation for this committee focuses on accessibility for multiple modes of transportation whether self-propelled or human powered, such as walking, biking, and the use of wheelchairs, scooters, and all other forms of self-propelled or human powered transportation.

#### Mission Statement

The Committee is dedicated advising the Board of Commissioners on promoting multiple modes of transportation through education, public safety awareness, and general advocacy delivered with care, thoughtfulness, collaboration, and understanding. The Committee may evaluate and consider advising the Board of Commissioners on multimodal facility improvements and maintenance in Jackson County as well as supporting the Transportation System Plan and Regional Active Transportation Plan to ensure that both are current and viable.

#### Function and Purpose

The purposes of the Committee include the following:

- Maintain a high level of awareness of current and future plans for multimodal infrastructure projects and advocate for sufficient funding to complete priority projects.
- Provide formal input, when requested by the Board of Commissioners, to local and regional transportation efforts and other relevant planning processes to assure inclusion of Active Transportation needs and interests in such plans.
- Support implementation of the Jackson County Transportation System Plan including the Rogue Valley Active Transportation Plan.
- Identify and collaborate with community partners to broaden and strengthen our impact on active transportation issues.
- Gather input from active transportation communities to ensure a clear understanding of their current needs and interests.

- Advise the Board of Commissioners on matters related to active transportation. Provide an annual report to the Board of Commissioners summarizing Committee activities.

### Objectives

To carry out these goals the Active Transportation Committee members shall cooperate with each other; with the Jackson County Roads Committee; the Jackson County Parks and Recreation Advisory Committee; local, state, and federal government agencies; the Bear Creek Greenway Foundation; the Rogue River Greenway Foundation; community organizations; and the citizens of Jackson County. The Committee will report to the Jackson County Board of Commissioners.

### Committee Membership

The Committee shall be composed of seven members representing the citizens of Jackson County. Individuals are considered for membership through an application process and are appointed to serve on the Committee by the Board of Commissioners. Members serve without compensation.

### Meetings

A quorum will consist of a majority of duly appointed members. Without a quorum, no action can be taken except to adjourn the meeting. A member who incurs three, unexcused, consecutive absences from regular meetings may be removed from the Committee.

### Terms of Office

Each member appointed to the Committee will serve a term of two years. Terms are based on the calendar year beginning in January. If a vacancy occurs prior to the expiration of any term, an appointment may be made to fill the unexpired term.

### Committee Officers

The Committee shall elect members of the Committee to serve as Chair and Vice-Chair to conduct Committee business at the first meeting of each calendar year. The Chair shall develop meeting agendas in collaboration with the staff coordinator; shall assure that notice of meetings is provided to Committee members, the Board of Commissioners, and the public as required; and conduct meeting business. The Vice-Chair shall perform the duties of the Chair in his/her absence.

### Rules and Procedures

Questions of meeting procedure or points of order shall be resolved in accordance with Robert's Rules of Order.

### Meetings

Regular meetings shall be scheduled on a bi-monthly basis at a date, time, and location agreed upon by the staff coordinator and the Committee. The Chair may convene a special meeting at his/her discretion or at the request of the majority of the members in order to conduct necessary business. Meetings must be conducted in accordance with the Oregon Public Meeting Laws.