

Justice Court Covid-19 Procedures

Before You Enter the Building, Please ask yourself these four questions:

1. Have you been coughing frequently?
2. Have you experienced shortness of breath?
3. Do you feel feverish or have a temperature of over 100° F?
4. Have you been in contact with anyone who is **Covid positive** in the past 14 days?

If you answered any of these questions **Yes**, we ask that you **do not** enter the building. Go home and call the court at (541) 774-1286 to reschedule your case. **“Vulnerable Individuals”** (those with ***serious underlying health conditions***, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune system is compromised such as by chemotherapy for cancer and other conditions) should also consider calling the court to discuss their options to avoid entering the building.

If you are here for a ***trial, only one case*** (defendant, witnesses, and others accompanying them) will be allowed into the courtroom at a time. There are chairs in the lobby, six feet apart. **The clerk will call your case** when it is time for you to enter the courtroom. If the chairs in the lobby are all occupied, please wait outside until lobby chairs are available. Please observe ***social distancing*** in the courtroom. [***Law Enforcement: please go directly to the courtroom***]. We ***highly recommend*** that you wear a ***face mask*** if you enter the courtroom.

If you are here for a ***first appearance (arraignment)***, seating in the lobby and courtroom are limited by social distancing guidelines. You have the following options:

1. **Pay the “presumptive” fine:** (a) to the clerks at the windows (the clerks have authority to accept ***reduced fines***, within certain limits); (b) by mail; (c) online at: www.jacksoncounty.org/TrafficTicket; or (d) over the phone at (855) 642-5105;
2. **Enter a plea of no contest and write an explanation to the Judge** (by mail);
3. **Enter a not guilty plea and request a trial** (with the clerks or by mail); or
4. **Talk directly to the Judge.** To do so, you must give your name to a clerk (you should also give the clerk any **documents** you want to show the Judge, such as an insurance card or registration).