

**ROGUE VALLEY INTERNATIONAL-MEDFORD AIRPORT
AIRPORT COMMUNITY ENTHUSIAST (ACE) BOARD MEETING MINUTES
FEBRUARY 28, 2011**

I. Call to Order

The meeting was called to order by the Chair, Bill Hoke, at 12:55 p.m. in Conference Room B at the Rogue Valley International-Medford Airport.

II. Roll Call

Members Present: Scott Anderson, Alan Bender, Ron Fox, Bill Hoke, Jim Kelly, Tome Olson, and Mike Quilty. **Member Excused:** Jody Jensen. **Member Absent:** Brad Hicks.

Guests Present: Bern Case, Marcy Black, Robert Russell, Kim Stearns, and Vickie Waltner, Airport; Mark Thompson, ARFF; John Rachor, County Commissioner; Teresa Campbell, County Counsel; Al Willstatter and Steve Patterson, ACE Board.

III. Approval of January 24, 2011, Minutes

Bill Hoke called for a motion to approve the minutes. Jim Kelly moved to approve the minutes as written, and the motion was seconded by Scott Anderson. The motion passed by voice vote, none opposed.

IV. Old Business

Steve Patterson distributed the ACE Treasurer's Report (attachments) and stated there was one deposit of \$31 from the donation box.

V. New Business

Bern Case said Precision Approach Engineering (PAE) is requesting to switch from sponsoring newsletter printing to sponsoring the five parking spaces in the ACE Parking Lot previously sponsored by URS. After discussion, Bill called for a motion to approve the switch. Mike Quilty moved to drop PAE from sponsoring newsletter printing and accept PAE as the sponsor of the five parking spaces in the ACE Parking Lot. The motion was seconded by Alan Bender, and passed by voice vote, none opposed. Bern suggested sending a Letter of Appreciation to PAE for the many years that they sponsored the printing of the newsletter.

Bern said with PAE switching their sponsorship, that leaves no sponsor for the printing of the newsletter. Scott said he remembers the Board's previous discussion regarding moving towards an electronic newsletter which would save the quarterly printing costs. Ron Fox suggested sending out a pre-paid postcard so that the member could send their email address to ACE. Bern suggested sending an electronic newsletter quarterly and a printed newsletter annually. Alan Bender said he would like the electronic newsletter sent quarterly and a printed newsletter sent twice a year. Bill said the discussion will be tabled until the next meeting, and he would like ACE meetings to be held quarterly after that meeting.

Teresa Campbell drew an organizational chart on the board to show how ACE is separate from the Committee.

VI. Adjournment - The meeting adjourned at 1:30 p.m.

Respectfully Submitted,

Vickie Waltner

Vickie Waltner
Recording Secretary
(Attachments as indicated)