

**ROGUE VALLEY INTERNATIONAL-MEDFORD AIRPORT
AIRPORT COMMUNITY ENTHUSIAST (ACE) BOARD MEETING MINUTES
December 17, 2012**

I. Call to Order

The meeting was called to order by Chair, Tome' Olson, at 12:34 p.m. in Conference Room B at the Rogue Valley International-Medford Airport.

II. Roll Call and Introduction of Guests

Members Present: Chris Reising, Alan Bender, Tome' Olson, Brad Hicks, and Bert Morgan.

Members Absent: Mike Quilty and Jody Jensen. **Members Excused:** Ron Fox and Mardell Day.

Guests Present: Jackson County Commissioner John Rachor; Bern Case, Marcy Black, Robert Russell, Kim Stearns, and Debbie Stroup, Airport Staff; and Art Lumley, ACE Newsletter Editor.

III. Approval of October 15, 2012, Minutes

Tome' Olson called for a motion to approve the minutes. Brad Hicks moved to approve the minutes as written, and the motion was seconded by Bert Morgan. The motion passed by voice vote, none opposed.

IV. ACE Treasurer's Report

Tome Olson reported Steve Patterson was unable to attend the meeting. She informed members she reviewed the ACE bank statements and there have been no balance changes since the last meeting. She stated Steve informed her he would be sending a \$50.00 annual payment to the state this month, and depositing the parking deposits by the end of the month.

V. Old Business

Brad Hicks reported Action Parking has made a \$1,000 commitment.

Steve Patterson will invoice Action Parking quarterly in the amount of \$250.

VI. New Business

Bern Case stated that i See Southern Oregon, a current Airport advertiser, had approached him about sponsoring an ACE sub-Website. i See Southern Oregon is a computer service for various businesses in Southern Oregon. Following discussion, the Board chose to not pursue this matter.

Brad Hicks suggested an ACE Facebook page which would be more interactive. Kim Stearns stated the Airport has a Facebook page, and the Airport Authority Office addresses issues, answers posts, and keeps the page updated with Airport activities. The concern of having an ACE Facebook page is that it would require an administrator and possibly staff and/or volunteers to interact with the public. Bern stated there could be ethical issues if a County employee were involved. Brad stated he could talk with a couple of his staff about creating and administering an ACE Facebook page. Following discussion, Chris Reising made a motion to proceed with the development of an ACE Facebook page, and the motion was seconded by Bert Morgan. The motion passed by voice vote, none opposed.

Bern informed the Board that the Airport is exploring the possibility of including the Flight Information Display System (FIDS) on its Webpage and alternating it with a current flight status map.

Commissioner Rachor asked about the need for an ACE Board. Bern commented that ACE members can have an impact on flight activities. Brad stated it also helps to maintain a relationship with the Airport. There was some discussion to hold quarterly meetings.

VII. **Adjournment** - The meeting adjourned at 1:06 p.m.

Respectfully Submitted,

Debbie Stroup
Recording Secretary
(Attachments as indicated)