

**ROGUE VALLEY INTERNATIONAL-MEDFORD AIRPORT  
AIRPORT COMMUNITY ENTHUSIAST (ACE) BOARD MEETING MINUTES  
July 16, 2012**

**I. Call to Order**

The meeting was called to order by the Chair, Tome' Olson, at 12:35 p.m. in Conference Room B at the Rogue Valley International-Medford Airport.

**II. Roll Call and Introduction of Guests**

**Members Present:** Ron Fox, Chris Reising, Alan Bender, Jody Jensen, Tome' Olson, Brad Hicks, Mardell Day, and Bert Morgan. **Members Absent:** Mike Quilty. **Guests Present:** Jackson County Commissioner John Rachor; Bern Case, Kim Stearns, Robert Russell, and Debbie Stroup, Airport Staff; Steve Patterson, ACE Treasurer; Art Lumley, ACE Newsletter Editor; and Sherri Schusterwitz.

**III. Approval of June 18, 2012, Minutes**

Tome' Olson called for a motion to approve the minutes. Ron Fox moved to approve the minutes as written, and the motion was seconded by Chris Reising. The motion passed by voice vote, none opposed.

**IV. ACE Treasurer's Report**

Steve Patterson distributed the ACE Treasurer's report (attachment) and noted account balances are unchanged since the last meeting.

Tome' Olson called for a motion to approve the Treasurer's report. Chris Reising moved to approve the Treasurer's report, and the motion was seconded by Brad Hicks. The motion passed by voice vote, none opposed.

**V. Old Business**

Brad Hicks reported he has had difficulty making contact with Action Parking and Security due to vacation schedules; however, believes he will have a report for the Board by the August meeting.

Steve Patterson asked about contacting other possible sponsors. Bern Case reported Dick Heimann of Lithia Motors had contacted him about sponsoring ACE parking. Bern suggested a member of the Board follow-up with Mr. Heimann.

Tome' Olson requested a list of sponsors.

Bern Case reported Action Parking and Security has provided postage for mailing the quarterly ACE Newsletter; Dennis Richardson, Attorney at Law, provides legal services to ACE; Precision Approach Engineering sponsors five ACE parking spaces; Jackson Travel sponsors three ACE parking spaces; Peter Sage, Financial Advisor, sponsors three ACE parking spaces; and Enterprise Holding Foundation did a one-year sponsorship last year. A letter has been sent by the ACE Board to Enterprise for further sponsorship.

Tome' Olson asked if the money for the ACE parking is retained by the County. Bern replied that the money is retained by the County.

Bern stated sponsors are recognized in the quarterly ACE Newsletter which is sent to almost 7,000 members.

Brad Hicks asked if there were any other means to recognize sponsors. Bern stated current sponsors are given first opportunity to be placed on a waiting list to be contacted for ACE parking advertising opportunities. Brad Hicks stated he would contact Mr. Heimann.

**VI. New Business**

The Annual ACE Member Roster was distributed (attached), and Bern informed members that each year the Board certifies to the State the membership which is the purpose of the roster. Tome' called for a motion to approve the roster. Bern stated the roster is as up-to-date as possible. Brad Hicks moved to approve the ACE Roster as presented, and the motion was seconded by Ron Fox. The motion passed by voice vote, none opposed.

Art Lumley reported that he and his wife were planning to prepare pictures to put in the KC97 as a self-guided tour. The pictures would be placed between the ribs of the aircraft, and would show a sequential history of the KC97 and other historical aircraft. The pictures would also include a description. The pictures will be presented to the Board for approval.

Brad Hicks stated his sister is a professional voice-over artist, and suggested a voice-over, including period music, might be a good addition to have in the KC97 with the historical pictures.

Commissioner Rachor apologized to Mr. Lumley for not including his wife when he was recognized by the County as the citizen of the month. Art has over 20,000 hours in a fixed-wing helicopter.

Sherri Schusterwitz asked about a sign being placed in a location to inform the public when the KC97 is open for public viewing. Bern Case stated there is a sign placed on Biddle Road when the aircraft is open, as well as information on the Website.

Alan Bender asked how often the KC97 is rented. Bern said the Airport has been advertising the KC97 and will begin advertising the Oval Office soon. He stated the KC97 is rented approximately 200 times yearly, with the summer months being the highest rental volume.

Bern asked Brad Hicks for input on branding above the artwork in the terminal. Kim Stearns stated she had a proof for Brad to view.

**VII. Adjournment** - The meeting adjourned at 12:52 p.m.

Respectfully Submitted,

Debbie Stroup  
Recording Secretary  
(Attachments as indicated)