

**ROGUE VALLEY INTERNATIONAL-MEDFORD AIRPORT  
AIRPORT COMMUNITY ENTHUSIAST (ACE) BOARD MEETING MINUTES  
April 17, 2017**

**I. Call to Order**

The meeting was called to order by Chair, Frank Watson, at 12:48 p.m. in Conference Room B at the Rogue Valley International-Medford Airport.

**II. Roll Call and Introduction of Guests**

**Members Present:** Frank Watson, Tome' Olson, Tom Humphrey, Kathy Trautman, Butch Milani, and John Snider. **Excused:** Randy Sparacino. **Unexcused:** Brad Hicks. **Airport Staff:** Bern Case, Marcy Black, Robert Russell, Brian Gebhard, and Debbie Stroup. **ARFF:** Chief Darin Welburn. **ACE Newsletter:** Hyla Lipson.

**III. Approval of February 27, 2017, Minutes**

Frank Watson called for a motion to approve the minutes. Tom Humphrey moved to approve the minutes as written, and the motion was seconded by Kathy Trautman. The motion passed by voice vote, none opposed.

**IV. ACE Treasurer's Report**

A Treasurer's Report was not presented; however, Tome' Olson stated the \$1,000 sponsorship check from Standard Parking was not deposited, and a check was issued to the State of Oregon for registration with the Charitable Activities Section of the Department of Justice.

**V. Old Business**

Bern Case reported a Facebook page was never created for ACE. It had been decided that the cost to create a Facebook page was not necessary since the County's website provides information regarding ACE and also posts the meeting minutes. Frank Watson called for a motion to delete this matter from future agendas. Butch Milani moved to delete creation of an ACE Facebook page from future agendas, and the motion was seconded by Kathy Trautman. The motion passed by voice vote, none opposed.

Bern Case stated a Thank You letter on behalf of the ACE Committee was signed by Frank Watson and sent to Standard Parking for their sponsorship.

**VI. New Business – There was none.**

**VII. Adjournment - The meeting adjourned at 12:52 p.m.**

Respectfully Submitted,

Debbie Stroup  
Recording Secretary  
(Attachments as indicated)