

**ROGUE VALLEY INTERNATIONAL-MEDFORD AIRPORT
AIRPORT COMMUNITY ENTHUSIAST (ACE) BOARD MEETING MINUTES
March 19, 2018**

I. Call to Order

The meeting was called to order by Chair, Frank Watson, at 1:02 p.m. in Conference Room B at the Rogue Valley International-Medford Airport.

II. Roll Call and Introduction of Guests

Members Present: Frank Watson, Tom Humphrey, Alan Bender, John Snider, Dan Zahnow, Kathy Trautman, and Randy Sparacino. **Excused:** Perry Atkinson and Brad Hicks. **Airport Staff:** Jerry Brienza, Debbie Smith, and Debbie Stroup. **ARFF:** Darin Welburn.

III. Approval of February 26, 2018, Minutes

Frank Watson called for a motion to approve the minutes. John Snider moved to approve the minutes, and the motion was seconded by Tom Humphrey. The motion passed by voice vote, none opposed.

IV. ACE Treasurer's Report

Dan Zahnow reported no checks have been written on any of the ACE accounts. The account balances are as follows: \$2,103.05 ACE, and \$2,091.29 KC-97.

Frank Watson called for a motion to approve the Treasurer's Report. Randy Sparacino moved to approve the Report, and the motion was seconded by Kathy Trautman. The motion passed by voice vote, none opposed.

V. Old Business – No report.

VI. New Business

Jerry Brienza asked for the Committee's input concerning the quarterly ACE Newsletter. Jerry stated the current editor, Hyla Lipson, has not had a time prepare the Newsletter and it has been taking Airport employee time to research and compile information for the Newsletter. Tom Humphrey stated the Newsletter is very informative and has good PR value. There was also discussion whether it is being read by the ACE members it is sent to via email. Jerry also stated the Airport is in the process of hiring a Marketing Director. After further discussion it was decided to discontinue the Newsletter until a Marketing Director has been hired to evaluate its benefits.

VII. Adjournment - The meeting adjourned at 1:10 p.m.

Respectfully Submitted,

Debbie Stroup
Recording Secretary
(Attachments as indicated, if any)