



Request to Energize an Electrical Installation

Development Services • 10 South Oakdale, Room 100 • Medford, OR 97501
Phone Number: (541) 774-6900 FAX Number: (541) 774-6948

REQUESTING SUPERVISING ELECTRICIAN INFORMATION

Name of supervising electrician: _____ Date of request: _____

Supervising electrician's license number: _____ Date installation was completed: _____

Electrical permit no.: _____ *If a temporary permit is posted at the job site, please include a copy of it with this form.*

EMPLOYING ELECTRICAL CONTRACTOR INFORMATION

Name of electrical contractor: _____ License no.: _____

Business address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Fax: _____ E-mail: _____

CUSTOMER INFORMATION

Customer's name: _____

Customer's address: _____

City: _____ State: _____ ZIP: _____

Address of installation if different than customer's address: _____

City: _____ State: _____ ZIP: _____

INSPECTING AUTHORITY INFORMATION

Authority having jurisdiction to inspect: _____ Phone: _____

Address: _____

City: _____ State: _____ ZIP: _____

RECEIVING ELECTRIC UTILITY INFORMATION

Name of electric utility receiving request: _____ Phone: _____

Address: _____

City: _____ State: _____ ZIP: _____

REASON FOR REQUEST

- A.** Restoring electrical service that was interrupted or disconnected because of either a:
- Service change or Uncontrollable event, such as fire, flood, or severe weather;
- or
- B.** Electrical service at a remote location needs to be:
- Initialized Restored

COMPLETION INSTRUCTIONS AND SIGNATURE

Supervising electrician

Please note — After sending this form to the electric utility named above, you **must** send a copy of this form to: **(1)** the electrical contractor, **(2)** the customer, and **(3)** the inspecting authority.

Electrical contractor

Please note — By close of business on the first business day, following energizing of a completed installation in response to the above request, you **must** **(1)** notify the authority having jurisdiction that the installation has been energized, and **(2)** request that the authority inspect the completed installation.

Supervising electrician's signature: _____ Date: _____