



BUILDING DIVISION

10 South Oakdale
Medford, OR 97501
Phone: 541-774-6900
Fax: 541-774-6791

Grading Plan Submittal Requirements

- Grading work in excess of 2,000 cubic yards will require an approved grading plan designed by a civil engineer. Engineered plans may also require supporting data consisting of a soils engineer report and engineering geology report. This is site specific and if determined by the plan reviewer or inspector, may be required.
- Grading work less than 2,000 cubic yards does not require an engineered design unless it is determined by the plan reviewer or inspector that special conditions or unusual hazards exist.
- All plans submitted should be drawn to scale and must include the following:
 - Property boundaries with the existing and accurate contour lines with elevations listed
 - Proposed finish contours lines with elevations listed
 - Accurate location of all buildings on parcel site
 - Accurate location of all buildings on adjacent properties within 15 feet of property lines
 - Accurate location of any septic systems
 - Accurate location of any riparian area
 - Accurate location of any flood plain boundaries
 - Details of existing terrain and drainage
 - Details of proposed terrain and drainage
 - Detailed plans of all surface and subsurface drainage devices, walls, cribbing, dams and other protective devices to be constructed with or as part of the proposed work, together with a map showing the drainage area and estimated run off of the area served by any drains.
 - Method of erosion control protection
- Non engineered plans will require a memorandum of understanding be signed by the property owner that the grading work will not adversely affect any adjoining or neighboring properties.



**JACKSON
COUNTY**
Oregon

Development Services

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Memorandum of Understanding

I, _____, as the owner or owner's authorized agent applying for a
(Print name)

non engineered grading permit at parcel _____ understand my responsibilities as detailed herein. I agree that any grading work will not endanger property or adversely affect the safety, use, or stability of above described parcel or of any adjoining or neighboring properties. I also understand that changes in any drainage patterns, concentrated or otherwise, will also not adversely affect the above described parcel or any adjoining or neighboring properties. If it is determined by inspection or otherwise that any grading work does have an adverse affect, such work shall be required to be repaired to eliminate the adverse affect in accordance with the requirements of the grading code as adopted by Jackson County Codified Ordinance 1424. Such remedies may include , but are not limited to, the design and special inspection services of a civil engineer and or registered geologist at the expense of the applicant.

By: _____
(Signature of Authorized Agent or Owner)

Date: _____

GRADING PERMIT FEES

June 26, 2013

Per Appendix Chapter 3306.2 item 9 of 1998 State of Oregon Structural Specialty Code, permit exempt in certain instances when 50 cubic yards or less.

Up to 100 cubic yards.....\$100.00

101 to 1,000 cubic yards *\$100.00 for the first 100 cubic yards plus \$25.00 for each additional 100 cubic yards or fraction thereof.*

1,001 to 10,000 cubic yards *\$325.00 for the first 1,001 cubic yards plus \$25.00 for each additional 1,000 cubic yards or fraction thereof.*

10,001 cubic yards or more *\$550.00 for the first 10,001 cubic yards plus \$25.00 for each additional 10,000 cubic yards or fraction thereof.*

The fee for a grading permit authorizing additional work under a valid permit shall be the difference between the fee paid for the original permit and fee shown for the entire project.

Investigative Fee for work done without permit – Equal to the permit fee but not more than \$1,000.00.

GRADING PLAN REVIEW FEES

June 26, 2013

51 to 100 cubic yards..... \$25.00

101 to 1,000 cubic yards..... \$34.50

1,001 to 10,000 cubic yards..... \$45.00

10,001 to 100,000 cubic yards *\$45.00 for the first 10,000 cubic yards plus \$15.00 for each additional 10,000 cubic yards or fraction thereof.*

100,001 to 200,000 cubic yards *\$180.00 for the first 100,000 cubic yards, plus \$9.00 for each additional 10,000 cubic yards or fraction thereof.*

200,001 cubic yards or more *\$270.00 for the first 200,001 plus \$4.50 for each additional 10,000 cubic yards or fraction thereof.*

***THIS IS FOR PLAN REVIEW FEES
SEE OTHER SIDE FOR PERMIT FEES***

Plans must be engineered for any grading over 2,000 cubic yards.