



Jackson County Building Department

10 South Oakdale, Room 100
 Medford, OR 97501
 Phone 541-774-6927 / Fax 541-774-6948

REQUIRED CONTRACTOR / SUBCONTRACTOR LIST FOR CERTIFICATE OF OCCUPANCY

Single Family Dwelling / Townhouse OAR 918-480-0140

- (1) Prior to occupancy of a new residential dwelling or townhouse the building official must issue a certificate of occupancy in form and format established by the division, unless a temporary certificate of occupancy is issued by the building official.
- (2) This rule applies to a new residential dwelling or townhouse, if the structural permit for construction of the residential dwelling or townhouse was applied for on or after April 1, 2008.
- (3) For purposes of this rule, the terms "residential dwelling" and "townhouse" have the same meaning as in section R202 of the 2008 Oregon Residential Specialty Code.
- (4) Before the certificate of occupancy is issued, the general contractor or owner who was issued the structural permit for construction must provide to the building official the contact information and relevant license information for the contractor that performed work on the residential dwelling or townhouse.

Permit #: _____

Address: _____

Contractors Performing Work				
	Contractor Name	Address / Phone	License #	Work Performed
General Contractor				
Electrical Contractor				
Low Voltage Contractor				
HVAC Contractor				
Plumbing Contractor				
Backflow Contractor				

I signify that the information contained in this list is true and accurate at the time this was submitted to the local building division.

Print Name

Date

Signature