

INSURANCE MINIMUM REQUIREMENTS

Jackson County Parks Special Events

- General liability minimum of \$2,000,000 each occurrence and \$4,000,000 aggregate.
- Naming ***“Jackson County, its Elected Officials, Officers, Volunteers, Agents, and Employees”*** as an additional insured.
- Certificate should include the requester’s name and address.
- DESCRIPTION SECTION OF CERTIFICATE SHOULD INCLUDE:
 - Reference to the contract number, race title, event, etc. in the description section.
 - Reference to the endorsement number and additional insured date OR copy of endorsement allowing additional insured’s can be added to the policy.
 - Workers Comp Insurance if event has employees.
 - \$1,000,000 Auto Liability if transporting participants.
 - If event is held at Emigrant Lake, Agate Lake, or Howard Prairie Lake, then ***“The United States Department of the Interior, Bureau of Reclamation”***, shall be named as an additional insured on all such insurance.

The certificate(s) should be sent to the following address (may be mailed, faxed, or emailed):

Jackson County Parks
Attn: Jill Hammond
7520 Table Rock Road
Central Point, OR 97502

Direct: 541.774.6301
Park Office: 541.774.8183
Fax: 541.774.6320
Email: hammonjj@jacksoncounty.org