



**JACKSON
COUNTY**
Oregon

Office of the County Surveyor

Surveyor

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County Surveyor

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To: Oregon Licensed Professional Land Surveyor
Subject: Document Sizes, Document Material & Standard Scales
Date: 5/8/2015

In an effort to increase operational efficiency for Land Surveyors and the County Surveyor's Office; effective June 1, 2015 the following shall be in effect in accordance with ORS 209.250 creating uniform standards for document sizes and drawing scale.

Map Sizes (Inches):

- 1) 11 x 17 (Ledger)
- 2) 18 x 24 (Arch C)
- 3) 24 x 36 (Arch D)

Separate Narratives (Inches):

- 1) 8 ½ x 11 (Letter)
- 2) 8 ½ x 14 (Legal)

All documents shall have a minimum of a one half inch margin on all sides of the document.

Standard Scales:

Standard engineering scales are required as outlined below;

- 1) 1"=10'
- 2) 1"=20'
- 3) 1"=30'
- 4) 1"=40'
- 5) 1"=50'
- 6) 1"=60'
- 7) 1"=80'
- 8) 1"=100'
- 9) 1"=120'
- 10) Any scales larger than 1"=120' shall be in increments of 100' Maximum scale size shall not exceed 1"=1000'.