

Property Line Adjustment Submittal Checklist

Surveyor's Office 10 S. Oakdale Ave., #318 Medford, OR 97501 surveyor@jacksoncounty.org

All boxes must be checked before submitting a copy of the map for checking. Fees must be paid within 5 days, review will not commence until fees are paid. The surveyor's office will not check Property Line Adjustments with insufficient documents or fees. This checklist shall be submitted with all required documents. All documents may be submitted by email in PDF file format.
Paper copy of map Fees Deed Descriptions
Below is an equation to help you calculate the fees. An extra pages fee applies to maps with more than 2 sheets. Please note that Property Line Adjustments resulting in units of land which are 10 acres or greater do not require a survey map unless contained within an urban growth boundary or specified by ordinance.
County: 10 Acres or less
\$770 + (\$250 x) + (\$140 x) = Filing and * Extra pages Per Unit of Land, Total Checking after the first two
More than 10 Acres (\$140 x) = Units of Total Land/Descriptions
Medford and Ashland:
\$390.00 Filing fee only

^{*}Additional charge for extra pages does not apply to Medford and Ashland Property Line Adjustments.